University of Connecticut
College of Liberal Arts & Sciences
Academic Services Center
423 Whitney Road, U-1126
Phone: 486-2822

MINOR DECLARATION

To the Student: 1. Complete Part I, carefully read Part II, and sign Part III. 2. Take the form to the office of the minor department for approval and signature; 3. Take this form to the Registrar's Office.

Part I **Student Biographic Data**

Name : _____
Last First Middle Initial

PeopleSoft ID: _____ Current Phone:_____

Email address: _____ Cell Phone: _____

Current address :_____

Minor Title: _____

Part II **Policy on Minors from the University Catalog**

"A minor is available only to a matriculated student currently pursuing a baccalaureate degree. While not required for graduation, a minor provides an option for the student who wants an academic focus in addition to a major. ***Completion of a minor requires that a student earn a C (2.0) grade or better in each of the required courses for that minor****. The same course may be used to meet both major and minor course requirements unless specifically stated otherwise in a major or minor.* ***Substitutions are not possible for required courses in a minor****. A plan of study for the minor; signed by the department or program head, director, or faculty designee; must be submitted to the Degree Audit Office during the first four weeks of the semester in which the student expects to graduate. The minor is then recorded on the student's final transcript. The minor may be chosen from any of those listed below in alphabetical order by title."*

Part III **Student Verification**

I have read the above Policy on Minors set forth by the University. I am aware that the declaration of a minor does not give me priority when registering for courses required for the minor.

Student Signature: _____ Date: _____

Part IV **Minor Department Approval**

I have reviewed the minor requirements with the student listed above and approve this minor declaration:

Signature for department: _____ Date: _____